



# Erasmus+ Programme

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2014-20[21]<sup>2</sup> between programme countries

#### [Minimum requirements]<sup>3</sup>

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>4</sup> (email, phone)	Website (eg. of the course catalogue)
Escuela Superior de Arte Dramático de Murcia  (Higher Education School of Dramatic Art of Murcia)	E MURCIA25	Assistant Manager of ESAD Murcia: Dr César Oliva Bernal.  <a href="mailto:vicedirección@esadmurcia.es">vicedirección@esadmurcia.es</a>  Academic Secretary: Raquel Jiménez Marín	<a href="http://www.esad-murcia.com/">http://www.esad-murcia.com/</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Higher Education Institutions have to agree on the period of validity of this agreement

<sup>3</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

<sup>4</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		<a href="mailto:secretaria@esadmurcia.es">secretaria@esadmurcia.es</a> Department Head of International affairs: Prof. Esperanza Viladés.  <a href="mailto:internacional@esadmurcia.es">internacional@esadmurcia.es</a> Telephone number: (+0034) 968 214 629 Fax number: (+0034) 968 217 636	
<b>Accademia Nazionale d'Arte Drammatica "Silvio d'Amico"</b> Via vincenzo bellini, 16 00198 Roma	IROMA29	<a href="mailto:segreteria.direttore@accademiasilviiodamico.it">segreteria.direttore@accademiasilviiodamico.it</a> ; tel. 0039 068543680 fax 0039 068542505	<a href="http://www.accademiasilviiodamico.it">www.accademiasilviiodamico.it</a>
[...]			

## B. Mobility numbers<sup>5</sup> per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
E MURCIA25	IROMA29	0215	Music and performing arts	1 <sup>st</sup> and 2 <sup>nd</sup>	1 learned for 6 months	1 learned for 3 months
IROMA29	E MURCIA25	0215	Music and performing arts	1 <sup>st</sup> and 2 <sup>nd</sup>	1 learned for 6 months	1 learned for 3 months

<sup>5</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:

<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

*[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching  [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
E MURCIA25	IROMA29	0215	Music and performing acts	1 teaching for 5 days (8 hours)	1 teaching for 5 days (8 hours)
IROMA29	E MURCIA25	0215	Music and performing acts	1 teaching for 5 days (8 hours)	1 teaching for 5 days (8 hours)

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>6</sup>	
				Student Mobility for Studies  [Minimum recommended level: B1]	Staff Mobility for Teaching  [Minimum recommended level: B2]
E MURCIA25		Spanish	English	English B1	English B1
IROMA29		Italian	English	Italian B1	Italian B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

<sup>6</sup>For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## D. Additional requirements

### Documents to apply:

- Application form
- Learning Agreement
- Transcript of records.
- Curriculum Vitae
- Letter of motivation

The application and documents must be sent by mail or post before the deadlines dates.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E MURCIA25	May	November
I ROMA29	May	November

*[\* to be adapted in case of a trimester system]*

2. The receiving institution will send its decision within four weeks.
3. A Transcript of Records will be issued by the receiving institution no later than five weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

*In the event of unilateral termination, a notice of at least one academic year should be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

The Higher Education School of Dramatic Art of Murcia uses a standard ECTS grading system.

In the national grading system, the results are awarded in a scale from 0 to 10, and the minimum mark required for approval is 5.

10	Excellent
9 to 9'9	Very good
7 to 8'9	Good
5 to 6'9	Sufficient
0 to 4'9	Fail

**ECTS credits:**

one full academic  
year

one semester

one trimester

**60 ECTS credits**

**30 ECTS credits**

**20 ECTS credits**

For the **Accademia Nazionale Silvio D'Amico of Rome**

The Italian grading system is based on a maximum of 30 points with 18 as the lowest passing grade. 30 "cum laude" may also be awarded.

Example ECTS table of course grades:

Scala ECTS	Percentuale di riferimento	A. PERCENTUALE DI ESAMI	Voti
<b>A</b>	10	10.09	<b>30L</b>
<b>B</b>	25	24.98	<b>30</b>
<b>C</b>	30	24.38	<b>28-29</b>
<b>D</b>	25	30.16	<b>24-27</b>
<b>E</b>	10	10.39	<b>18-23</b>

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA25	Department Head of International affairs: Prof. Esperanza Viladés  <a href="mailto:internacional@esadmurcia.es">internacional@esadmurcia.es</a> Telephone number: (+0034) 968 214 629 Fax number: (+0034) 968 217 636	Students have to make Visa arrangements by themselves.  Information about consulates in Murcia: <a href="http://www.murciaturistica.es/es/turismo.consulados">http://www.murciaturistica.es/es/turismo.consulados</a>
I ROMA29	<a href="mailto:segreteria.direttore@accademiasilviodamico.it">segreteria.direttore@accademiasilviodamico.it</a> ; 0039 068543680	<a href="http://www.accademiasilviodamico.it">www.accademiasilviodamico.it</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E MURCIA25	Department Head of International affairs: Prof. Esperanza Viladés  <a href="mailto:internacional@esadmurcia.es">internacional@esadmurcia.es</a> Telephone number: (+0034) 968 214	Student from European Union countries are entitled to health care in the institutions and hospitals attached under Social Security. EU students – EHC card: <a href="http://ec.europa.eu/social/main.jsp?catId=">http://ec.europa.eu/social/main.jsp?catId=</a>

	629 Fax number: (+0034) 968 217 636	559
I ROMA29	<a href="mailto:segreteria.direttore@accademiasilvioldamico.it">segreteria.direttore@accademiasilvioldamico.it</a> ; 0039 068543680	<a href="http://www.accademiasilvioldamico.it">www.accademiasilvioldamico.it</a>


#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

<b>Institution on [Erasmus code]</b>	<b>Contact details (email, phone)</b>	<b>Website for information</b>
E MURCIA25	Department Head of International affairs: Prof. Esperanza Viladés  <a href="mailto:internacional@esadmurcia.es">internacional@esadmurcia.es</a>  Telephone number: (+0034) 968 214 629  Fax number: (+0034) 968 217 636	The University of Murcia has a support service for finding accommodation for exchange students:  <a href="http://www.um.es/alumnos/alojamiento/index.php">http://www.um.es/alumnos/alojamiento/index.php</a>  If temporary accommodation is required for the first few nights, there is the Youth Hostel of the city, its details are as follows:  The Cathedral Hostel C/ Trapería, 19, Spain  Tfno: +(34) 968 93 00 17  Mov: 680 215 346  <a href="mailto:thecathedralhostel@gmail.com">thecathedralhostel@gmail.com</a> <a href="http://thecathedralhostel.blogspot.com">thecathedralhostel.blogspot.com</a>  <a href="http://www.hostelworld.com">www.hostelworld.com</a>
I ROMA29	<a href="mailto:segreteria.direttore@accademiasilvioldamico.it">segreteria.direttore@accademiasilvioldamico.it</a> ; 0039 068543680	<a href="http://www.accademiasilvioldamico.it">www.accademiasilvioldamico.it</a>

**G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

Institution [Erasmus code]	Name, function	Date	Signature <sup>7</sup>
E MURCIA25	Principal: Dra. Sonia Murcia Molina		
I ROMA29	Lorenzo Salveti, Director	5/03/2015	



<sup>7</sup>Scanned signatures are accepted