

## Erasmus+ Programme

### Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

### Inter-institutional<sup>1</sup> agreement 2016-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Website (eg. of the course catalogue)
Janáčková akademie múzických umění v Brně  (Janáček Academy of Music and Performing Arts in Brno)	CZ BRNO03	<u>Institutional Coordinator<sup>3</sup>:</u> Ing. Barbara Dostálová  International Relations Office JAMU Beethovenova 2 66215 Brno Tel. : +420 542 591 126 Email : <a href="mailto:dostalova@jamu.cz">dostalova@jamu.cz</a>  <u>Faculty Coordinator :</u> Mgr. Anna Lahodová International Office Theatre Faculty JAMU Mozartova 1 662 15 Brno Tel. : +420 542 591 307 Email : <a href="mailto:lahodova@jamu.cz">lahodova@jamu.cz</a>	<a href="http://www.difa.jamu.cz">www.difa.jamu.cz</a> <a href="http://www.jamu.cz">www.jamu.cz</a>

<sup>1</sup> Inter-institutional agreements can be signed by two or more higher education Institutions

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

<sup>3</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Accademia Nazionale d'Arte Drammatica Silvio d'Amico	I ROMA 29	Daniela Bortignoni Director Via Vincenzo Bellini, 16 - 00198 Roma 0039 068543680 Segreteria.direttore@accademiasilviiodamico.it	www.accademiasilviiodamico.it
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## B. Mobility numbers<sup>4</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

### Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	Number of student mobility periods	
					Student Mobility for Studies  [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ BRNO 03	I ROMA 29	0215	Music and Performing Arts	1 <sup>st</sup>	2-10 months	1
I ROMA 29	CZ BRNO 03	0215	Music and Performing Arts	1 <sup>st</sup>	2-9 months	0

### Staff Mobility (STT or STA)

FROM	TO	Subject	Subject	Number of staff mobility periods
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<sup>4</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*): <http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>

[Erasmus code of the sending institution]	[Erasmus code of the receiving institution]	<i>area code</i> * [ISCED]	<i>area name</i> *	Staff Mobility for Teaching  [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
CZ BRNO 03	I ROMA 29	0215	Music and Performing Arts	1 teacher for 2-4 days	1 staff for 2-4days
I ROMA 29	CZ BRNO 03	0215	Music and perf. arts	1 teacher for 2-4 days	1 staff for 2-4days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	<i>Optional: Subject area</i>	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>5</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ BRNO 03	215	Czech	English	English: B1	English: B1
I ROMA 29	215	Italian	english	Italian: C1	Italian: C1

For more details on the language of instruction recommendations, see the course catalogue of each institution.

### D. Additional requirements

Institution	Details

<sup>5</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

CZ BRNO 03	<p>We ask applying students to submit the following documents:</p> <ul style="list-style-type: none"> <li>· JAMU Application Form</li> <li>· Transcript of Records</li> <li>· Letter of Motivation</li> <li>· CV</li> <li>· Personal Photo</li> <li>· Additional information (portfolio, personal website hyperlink, CD or DVD project presentation, pictures or DVD from performances, summary of research, etc.)</li> <li>· Proof of knowledge of English - language certificate/diploma from internationally recognized tests such as CAE, FCE, TOEFL, or an official statement verified by the applicant's English teacher at Home university that he/she has a knowledge of English sufficient for the following of lectures.</li> </ul> <p>All the above-mentioned documents can be sent only by e-mail.</p> <p>You will find all the information about application process also here:  <a href="http://difa.jamu.cz/zahranicni-oddeleni/international-students/erasmus-student-at-the-theatre-faculty.html">http://difa.jamu.cz/zahranicni-oddeleni/international-students/erasmus-student-at-the-theatre-faculty.html</a></p>
I ROMA 29	<p>Exchange students can only be accepted if their application and portfolio meet the requirements and if there are enough free places.</p> <p>A telephonic interview will be organized for selection purposes.</p> <p>List of documents to be sent :</p> <ul style="list-style-type: none"> <li>- A learning agreement completed</li> <li>- a CV in Italian or English</li> <li>- transcripts of record translated in English</li> <li>- Photobook and a showreel</li> </ul>

## E. Calendar

1. Applications/information on nominated students must reach the receiving Institution by:

Receiving institution	Autumn term*	Spring term*
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[Erasmus code]	[month]	[month]
CZ BRNO 03	15 <sup>th</sup> April	15 <sup>th</sup> April
I ROMA 29	1 <sup>st</sup> May of the academic year preceding the year of the mobility	1 <sup>st</sup> September of the academic year preceding the year of the mobility

2. The receiving institution will send its decision within [6] weeks or as soon as possible until the end of June
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

Institution	Details			
CZ BRNO 03	The Faculty uses a standard ECTS grading system.			
I ROMA 29	<b>Scala ECTS</b>	<b>Percentuale di riferimento</b>	<b>PERCENTUALE DI ESAMI</b>	<b>Voti</b>
	A	10	10.09	30L
	B	25	24.98	30
	C	30	24.38	28-29
	D	25	30.16	24-27
	E	10	10.39	18-23

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ BRN003	International Office of the Theatre Faculty JAMU  Anna Lahodová – lahodova@jamu.cz	Students have to make Visa arrangements by themselves. For more information please contact the Czech embassy/consulate in your home country. The list of the Czech Embassies/Consulates can be found here: <a href="http://www.mzv.cz/jnp/en/index.html">http://www.mzv.cz/jnp/en/index.html</a>
I ROMA 29	Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Contact : Francesco Alessandro Midena midena@accademiasilviodamico.it	<a href="http://www.accademiasilviodamico.it">www.accademiasilviodamico.it</a>

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
CZ BRN003	International Office of the Theatre Faculty JAMU  Anna Lahodová – lahodova@jamu.cz	Students have to arrange insurance by themselves.  EU students – EHIS card:  <a href="http://ec.europa.eu/social/main.jsp?catid=559">http://ec.europa.eu/social/main.jsp?catid=559</a>  Students outside EU: Please contact the Czech embassy/consulate in your home country. The list of the Czech Embassies/Consulates

		can be found here: <a href="http://www.mzv.cz/jnp/en/index.html">http://www.mzv.cz/jnp/en/index.html</a>
I ROMA 29		<a href="http://www.accademiasilviiodamico.it">ww.accademiasilviiodamico.it</a>

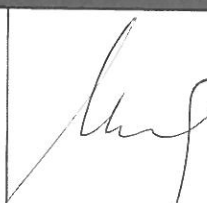

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ BRNO03	International Office of the Theatre Faculty JAMU  Anna Lahodová – lahodova@jamu.cz	If required by incoming student, the International Office of the Theatre Faculty JAMU can arrange accommodation at JAMU dormitory called Astorka (please do not forget to tick this option in the application form).  <a href="http://astorka.jamu.cz/ubytovani.html">http://astorka.jamu.cz/ubytovani.html</a> (in Czech only)
I ROMA 29	Our Academy is not able to provide accommodations for exchange students.  For assistance, contact Alessandro Midena midena@accademiasilviiodamico.it	<a href="http://www.accademiasilviiodamico.it">ww.accademiasilviiodamico.it</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>6</sup>
CZ BRNO03	Prof. Ing. MgA. Ivo Medek, Ph.D.  Rector	- 6 -03- 2017	
I ROMA 29	Daniela Bortignoni, Director	08/03/2017	



<sup>6</sup> Scanned signatures are accepted

